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15 October 1965

SUBJECT: DTR Staff Meeting, 15 October**DD/S Staff Meeting**

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1. [] OC, gave an interesting presentation on the Xerox LDX, a communications system which is six times faster than our present electronics system. The system can transmit photographs, maps, etc. in addition to printed material. An extremely expensive operation, it is now in operation between Langley Headquarters and the State Department and will eventually include the White House and the Pentagon.

2. Mr. Bannerman pointed out Secretary Rusk's statements on behalf of the Agency to the Society of Newspaper Editors on 5 October as welcomed support countering recent press attacks.

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3. Mr. Bannerman announced the formation of an ad hoc committee to review and come up with recommendations for an Agency language program chaired by []/DDS. The committee will consist of

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4. According to Emmett Echols the Headquarters Fund Drive to date has 36% returns with 91% participation and good average contributions. (According to [] OTR's drive is almost complete. The total pledged thus far is \$5,040.50 which is approximately 160% of the quota. School and Staff Chiefs were instructed by the DTR to make certain that all individuals under their jurisdiction had returned their envelopes, stressing 100% participation even if some were only the proverbial "widow's mite.")

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5. [] announced that Agency dependents were being evacuated from [] and were returning by air on a space-available basis.

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6. [] reported attending a meeting on Support to Intelligence in Crisis Situations. He indicated that the DDS area was generally further advanced than the other Directorates in their preparation. Mr. Bannerman added that the DCI has reiterated his intent to implement his May memorandum concerning this matter. Mr. Bannerman instructed the DDS offices to keep current and follow the instructions issued on 18 August 65, DDS Admin. Instr. No. 65-12.

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7. [] also reported on his visit to the office of Ed [] recently assigned to the Secretary of Defense McNamara as a direct channel of communication between Defense and the Agency. Mr. Bannerman instructed Office Heads to respond quickly to any of [] requests. [] is in room 3E925, Pentagon, Extension 59228.

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8. [], Office of Security, announced that the draft on uniform standards for security clearances in the Intelligence Community is almost completed and should be presented to USIB within the next month. The proposal follows pretty much the Agency clearance procedures and should go a long way toward eliminating the disparity among the various systems now in use.

9. [] reported briefly on the status of employee services in the Rosslyn area. The cafeteria and parking remain unsolved. It is still planned to occupy the Magazine Building on 1 December and the Ames Building on 1 February. It is expected that [] will eventually be stationed in the area.

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DTR Staff Meeting

1. [], former Chief, CTP, who is still actively pursuing CT candidates in the California area, will have a malignant larynx removed today. The prognosis is good and he expects to be back on the job. Mr. Baird directed that no phone calls or letters be sent until he gives the word.

2. Mr. Baird gave an encouraging report of a meeting which he and [] had with Mr. Bannerman and representatives of the Office of Personnel regarding the criteria for selection of CTs. Of greatest immediate impact on the Office of Training is the assured increase to [] CTs annually beginning in FY 67 and the distinct possibility that this figure will rise to [] not too long thereafter. In the discussion, mention was made of the further impact on OTR of the projected NPIC requirements which envision [] in the next 21 months, most of whom would require some training. Mr. Baird directed that everyone give immediate attention to what will be needed to meet the increased work-load.

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3. Mr. Baird read and commented on a memorandum from Jerry [] office which outlined how the Clandestine Services intended to meet increased personnel requirements in South Vietnam. Quotas were

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levied on the Divisions and Staffs of the DDP both at Headquarters and in the field in order to provide [] additional officers by June 1966. Because of this emergency, the Clandestine Services, as a matter of general policy, will direct extensions of tours for those Clandestine Service officers presently on duty with OTR whose return would otherwise be expected between now and next spring. The Clandestine Services also proposes sending a notice to this effect to the CS officers involved. Mr. Baird directed [] the Personnel Officer to have included in this notice that such an extension would not adversely affect the individual officer's career development or his opportunity for promotion. (Copy attached for [])

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4. Mr. Baird directed that [] give School Chiefs and their instructors a briefing on [] recent visit to the Air Force Training Command where he received an orientation on what the Air Force is doing on programmed learning. It was also pointed out that [] is the focal point within OTR for all matters concerning programmed learning.

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5. It was announced that a notice would be published shortly directing that in the future only an original and one copy of student evaluation reports will be required. These will be forwarded to the Registrar who will be responsible for directing their distribution. At the same time it was pointed out that Regulation [] on Training Reports needs revision and that the same notice would ask School and Staff Chiefs for their recommendations.

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6. [] will be contacting OTR components for information needed by the DD/S in connection with contemplated construction of new facilities at Langley.

7. [] announced that the Office of Training had two slots for the first running of Project HELPFUL, a two-day briefing of Agency personnel by DIA. The first session will be 16 and 17 November and it is planned that these will be repeated semi-annually.

[]
Chief, Plans and Policy Staff

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